



## **FORWARD PLAN OF KEY DECISIONS**

*Proposed to be made in the period June 2011 to September 2011*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from June 2011 to September 2011.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
Katia Richardson on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

### **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

### **Reports**

Reports will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the relevant meeting.

### **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

### **Making your Views Heard**

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

## **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11**

|   |                                      |
|---|--------------------------------------|
| <b>Leader:</b>  | <b>Councillor Stephen Greenhalgh</b> |
| <b>Deputy Leader (+Environment and Asset Management):</b> | <b>Councillor Nicholas Botterill</b> |
| <b>Cabinet Member for Children's Services:</b>            | <b>Councillor Helen Binmore</b>      |
| <b>Cabinet Member for Community Care:</b>                 | <b>Councillor Joe Carlebach</b>      |
| <b>Cabinet Member for Community Engagement:</b>           | <b>Councillor Harry Phibbs</b>       |
| <b>Cabinet Member for Housing:</b>                        | <b>Councillor Lucy Ivimy</b>         |
| <b>Cabinet Member for Residents Services:</b>             | <b>Councillor Greg Smith</b>         |
| <b>Cabinet Member for Strategy:</b>                       | <b>Councillor Mark Loveday</b>       |

*Original Forward Plan No 109 (published 17 May 2011)*

*Revised Forward Plan No 109 (published 7 June 2011)*

## LIST OF KEY DECISIONS PROPOSED JUNE 2011 TO SEPTEMBER 2011

*Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.*

**New entries are highlighted in yellow.**

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

| <b>Decision to be Made by:</b><br>(ie Council or Cabinet) | <b>Date of Decision-Making Meeting and Reason</b> | <b>Proposed Key Decision</b>  | <b>Lead Executive Councillor(s) and Wards Affected</b> | <b>Consultation Process and Consultees</b>   | <b>Officer to Contact</b>  | <b>Documents Relevant to Decision</b>   |
|---|---|---|--|--|--|---|
| <b>June</b>   |   |   |  |  |  |   |
| Cabinet   | 20 Jun 2011                                       | <b>Award of a Framework Agreement for Pension Administration Services</b><br><br>To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Pension Administration Services to the contractor in Appendix to commence on 1st October 2011 for a period of four years. | Leader of the Council                                  | Method of consultation:<br>The report shall be consulted with the Director of Finance and Corporate Services, Assistant Director (Legal and Democratic Services) and Assistant Director of IT and Procurement. | Debbie Morris, Bob Hillman<br><br>Tel: 020 8753 1538<br>debbie.morris@lbhf.gov.uk,<br>robert.hillman@lbhf.gov.uk | Cabinet Member Report - Market Testing Pension Administration Services<br><br>Contract Strategy and Organisations short-listed for Invitation to Tender |
|   | Reason:<br>Expenditure more than £100,000         |   | Ward(s):<br>All Wards                                  | Consultees:<br>Director of Finance and Corporate Services, Assistant Director (Legal and Democratic Services) and Assistant Director of IT and Procurement.  |  |   |

| Decision to be Made by:<br>(ie Council or Cabinet) | Date of Decision-Making Meeting and Reason | Proposed Key Decision  | Lead Executive Councillor(s) and Wards Affected   | Consultation Process and Consultees   | Officer to Contact   | Documents Relevant to Decision  |
|--|--|--|---|---|--|---|
| Cabinet  | 20 Jun 2011                                | <b>Decision to Award Term Contracts for Road2010 Condition Surveys</b>   | Deputy Leader (+Environment and Asset Management) | Method of consultation: Open tender process   | Mark Hodgson, Jonathan Addis<br><br>Tel: 020 8753 3490, Tel: 020 8753 3073<br>mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk | Contract documentation and tender submissions.<br><br>Tender Evaluation Sheets  |
|  | Reason: Expenditure more than £100,000     | Road2010 Road Condition Surveys 2011-2013  | Ward(s): All Wards                                | Consultees: Legal Finance Procurement   |  |   |
| Cabinet  | 20 Jun 2011                                | <b>A Transport Plan for Hammersmith &amp; Fulham 2011 - 2031</b>   | Deputy Leader (+Environment and Asset Management) | Method of consultation: three stage consultation with stage 3 full publication of draft transport plan on internet.   | Nick Boyle<br><br>Tel: 020 8753 3069<br>nick.boyle@lbhf.gov.uk   | A transport plan for Hammersmith & Fulham 2011 - 2031 - consultation draft<br><br>The second Mayor's Transport Strategy |
|  | Reason: Affects more than 1 ward           | The Local Transport Plan for Hammersmith & Fulham is a statutory document required by all London Boroughs to show how they intend to implement the Mayor's Transport Strategy. | Ward(s): All Wards                                | Consultees: statutory - TFL, police, HAFAD<br>other - all residents and businesses, road user groups, other emergency services, resident groups, all Councillors and staff. |  |   |
| Cabinet  | 20 Jun 2011                                | <b>Use of S.106 Finance for Improvement Proposals at St Paul's CE Primary School</b>   | Deputy Leader (+Environment and Asset Management) | Method of consultation: None  | Ellen Whitchurch, Gavin McCreadie<br><br>Tel: 020 8753 3478<br>ellen.whitchurch@lbhf.gov.uk, Gavin.McCreadie@lbhf.gov.uk           | Briefing Note - Options for S.106 funding   |
|  | Reason: Expenditure more than £100,000     | Allocation of £250,000 of S.106 funds to assist St Paul's CE Primary School with a series of environmental improvements to enhance their facilities.                           | Ward(s): Hammersmith Broadway                     | Consultees: None  |  |   |

| <b>Decision to be Made by:</b><br>(ie Council or Cabinet) | <b>Date of Decision-Making Meeting and Reason</b> | <b>Proposed Key Decision</b>  | <b>Lead Executive Councillor(s) and Wards Affected</b> | <b>Consultation Process and Consultees</b>  | <b>Officer to Contact</b>   | <b>Documents Relevant to Decision</b>  |
|---|---|---|--|---|---|--|
| Cabinet   | 20 Jun 2011                                       | <b>Hammersmith Bridge - surfacing deck panel repairs</b><br><br>The report seeks authority for repairs on the surfacing deck panels on Hammersmith Bridge. Allocated budget for this work is £250,000.  | Deputy Leader (+Environment and Asset Management)      | Method of consultation: Advance notification will be issued closer to the implementation date of August 2011.   | Gordon Prangnell, Anvar Alizadeh<br><br>Tel: 020 8753 3033<br>gordon.prangnell@lbhf.gov.uk,<br>anvar.alizadeh@lbhf.gov.uk             | Hammersmith Bridge File  |
|   | Reason: Expenditure more than £100,000            |   | Ward(s): Hammersmith Broadway                          | Consultees: Buses, TfL, emergency services, Police. LB Richmond, Port of London Authority and Environment Agency  |   |  |
| Cabinet   | 20 Jun 2011                                       | <b>Tri-Borough Working</b><br><br>The Council has been in discussion with neighbouring boroughs, Royal Borough of Kensington & Chelsea and City of Westminster, about the potential for shared services. This report will outline proposals for implementation. | Leader of the Council                                  | Method of consultation: Public consultation<br>Staff and stakeholders engagement<br>Regular communications update on project progress                     | Ben Llewellyn<br><br>Ben.Llewellyn@lbhf.gov.uk  | Bold Ideas for Challenging Times<br><br>Tri-Borough Working - Cabinet 16 February 2011 |
|   | Reason: Affects more than 1 ward                  |   | Ward(s): All Wards                                     | Consultees: Residents, staff, community leaders and stakeholders.   |   |  |
| Cabinet   | 20 Jun 2011                                       | <b>Contribution to the Funding for Project Athena</b><br><br>This report seeks the Cabinet's approval to fund a contribution to the costs of  | Leader of the Council                                  | Method of consultation: Consultation has taken place with the Project Athena project team and board across the three boroughs, and keystakeholders within | Jane West, Caroline Wilkinson<br><br>Tel: 0208 753 1900, Tel: 020 8753 1813<br>jane.west@lbhf.gov.uk,<br>caroline.wilkinson@lbhf.gov. | Capital Ambition Strategic Business Case   |

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|--|--|--|--|---|--|--------------------------------|
|  | Reason:<br>Expenditure more than £100,000  | further analysis for and the development of a full specification for Project Athena – a programme that could lead to significant cost reductions in corporate services.  | Ward(s):<br>All Wards  | LBHF<br><br>Consultees:<br>Project Athena Project Board (tri-borough)<br><br>Project Athena Project Team (tri-borough)<br><br>Head of IT & Procurement (LBHF)<br>Head of HR (LBHF) Head of Legal Service (LBHF) | uk   |                                |
| <b>July</b>  |  |  |  |   |  |                                |
| Cabinet  | 18 Jul 2011                                | <b>Serco Contract Review</b><br><br>Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward. | Cabinet Member for Residents Services<br><br>Ward(s):<br>All Wards | Method of consultation:<br>Meetings via a project board<br><br>Consultees:<br>Serco contractors and in-house officers as appropriate  | Sue Harris<br><br>Tel: 020 8753 4295<br>Sue.Harris@lbhf.gov.uk | Serco contract documentation   |

| Decision to be Made by:<br>(ie Council or Cabinet) | Date of Decision-Making Meeting and Reason | Proposed Key Decision   | Lead Executive Councillor(s) and Wards Affected | Consultation Process and Consultees  | Officer to Contact   | Documents Relevant to Decision   |
|--|--|---|---|--|--|--|
| Cabinet  | 18 Jul 2011                                | <b>Economic Development Update</b><br><br>This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.   | Leader of the Council                           | Method of consultation:<br>Ongoing discussions and meetings with key stakeholders  | Kim Dero, Antonia Hollingsworth, Neil Wigglesworth<br><br>Tel: 020 8753 4229, Tel: 020 8753 1698, Tel: 020 8753 3375<br>kim.dero@lbhf.gov.uk, Antonia.Hollingsworth@lbhf.gov.uk, Neil.Wigglesworth@lbhf.gov.uk | Economic Development Business Plans<br><br>Local Economic Assessment<br><br>Business Investment Work Plan<br><br>Work Matters Strategy |
|  | Reason:<br>Affects more than 1 ward        |   | Ward(s):<br>All Wards                           | Consultees:<br>Key Stakeholders:<br>Borough based businesses<br>Employment Support Agencies<br>Third Sector (Economic Well-being)  |  |  |
| Cabinet  | 18 Jul 2011                                | <b>Hammersmith Park Sports Facility project - appointment of works &amp; services contractor</b><br><br>To approve the appointment of the contractor to undertake the works and services contract for the redevelopment of Hammersmith Park All Weather Pitch as selected and agreed by the project's Tender Appraisal Panel and approved by the Project Board. | Cabinet Member for Residents Services           | Method of consultation:<br>This project requires planning permission and it is an expectation of the contractor to undertake a comprehensive consultation exercise during the planning process | Chris Bunting<br><br>chris.bunting@lbhf.gov.uk   | None   |
|  | Reason:<br>Expenditure more than £100,000  |   | Ward(s):<br>Wormholt and White City             | Consultees:<br>Cabinet Member<br>Ward Members<br>Community Stakeholders<br>Current and future users  |  |  |

| Decision to be Made by:<br>(ie Council or Cabinet) | Date of Decision-Making Meeting and Reason | Proposed Key Decision   | Lead Executive Councillor(s) and Wards Affected | Consultation Process and Consultees   | Officer to Contact  | Documents Relevant to Decision   |
|--|--|---|---|---|---|--|
| Cabinet  | 18 Jul 2011                                | <b>Measured Term Contract for Risk Assessment Surveys and Associated Remedial Works on Communal Hot and Cold Water System in Housing Properties - Boroughwide</b><br><br>Tender acceptance report seeking approval to the letting of the contract.  | Cabinet Member for Housing                      | Method of consultation: Meetings<br>Notice of Intent Issued to Leaseholders   | Velma Chapman<br><br>Tel: 020 8753 4807<br>velma.chapman@lbhf.gov.uk  | E-tendering documents<br><br>Project File  |
|  | Reason: Expenditure more than £100,000     |   | Ward(s): All Wards                              | Consultees: Client Department<br>Leaseholders   |   |  |
| Cabinet  | 18 Jul 2011                                | <b>Framework Agreement for the Provision of Agency Workers</b><br><br>A Framework Agreement to be accessible to all London Boroughs ("Participating Boroughs") for the provision of professional, technical, general and administrative agency workers inclusive of social care. School resourcing is also included within the scope of this Framework Agreement but shall be optional based upon each Participating Borough's needs. | Leader of the Council                           | Method of consultation: The report shall be consulted with the Director of Finance and Corporate Services, Assistant Director (Legal and Democratic Services) and Assistant Director of IT and Procurement. | Debbie Morris, Bob Hillman<br><br>Tel: 020 8753 1538<br>debbie.morris@lbhf.gov.uk, robert.hillman@lbhf.gov.uk | Organisations<br><br>Cabinet Member<br><br>Contract Strategy<br><br>Invitation to Tender<br><br>Report - Provision of Agency Worker<br><br>Services short-listed |
|  | Reason: Expenditure more than £100,000     |   | Ward(s): All Wards                              | Consultees: Director of Finance and Corporate Services, Assistant Director (Legal and Democratic Services) and Assistant Director of IT and Procurement.  |   |  |



| <b>Decision to be Made by:</b><br>(ie Council or Cabinet) | <b>Date of Decision-Making Meeting and Reason</b> | <b>Proposed Key Decision</b>   | <b>Lead Executive Councillor(s) and Wards Affected</b> | <b>Consultation Process and Consultees</b>  | <b>Officer to Contact</b>  | <b>Documents Relevant to Decision</b> |
|---|---|--|--|---|--|---------------------------------------|
| Cabinet   | 18 Jul 2011                                       | <b>Disposal of Air Rights at Planetree Court</b><br><br>This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school. | Cabinet Member for Housing                             | Method of consultation:<br>Ongoing consultation with residents of Planetree Court and local residents.  | Ian Ruegg<br><br>Tel: 020 8753 1722<br>ian.ruegg@lbhf.gov.uk         | Jacques Prevert File                  |
|   | Reason:<br>Expenditure more than £100,000         |  | Ward(s):<br>Avonmore and Brook Green                   | Consultees:<br>Director of Finance and Corporate Services,<br>Assistant Director (Legal and Democratic Services) and Assistant Director of IT and Procurement<br>Director of Environment<br>Head of Building Property Management<br>H&F Homes |  |                                       |
| Cabinet   | 18 Jul 2011                                       | <b>Mutual and Social Enterprises Strategy</b><br><br>To agree the future policy for LBHF on alternative delivery vehicles and agree the pilot social enterprise scheme of Services to Schools.   | Cabinet Member for Children's Services                 | Method of consultation:<br>EMT<br>Cabinet Briefing<br>Cabinet   | Andy Rennison<br><br>Tel: 020 7385 0606<br>andy.rennison@lbhf.gov.uk | Guidance                              |
|   | Reason:<br>Affects more than 1 ward               |  | Ward(s):<br>All Wards                                  | Consultees:<br>Schools<br>Staff<br>EMT<br>Cabinet   |  |                                       |
| Cabinet   | 18 Jul 2011                                       | <b>Sex and Relationships and Substance Misuse Education Tender</b>   | Cabinet Member for Children's Services                 | Method of consultation:<br>N/A tender of existing service   | Emma Sleight<br><br>Tel: 020 8753 6216<br>emma.sleight@hf-pct.nhs.uk | CMD Report<br><br>DMT report          |

| Decision to be Made by:<br>(ie Council or Cabinet) | Date of Decision-Making Meeting and Reason | Proposed Key Decision   | Lead Executive Councillor(s) and Wards Affected | Consultation Process and Consultees   | Officer to Contact                             | Documents Relevant to Decision |
|--|--|---|---|---|--|--------------------------------|
|  | Reason:<br>Expenditure more than £100,000  | <p>To approve a 1 year contract award with option to renew on a yearly basis with an approximate value of £125,000 in the first year (including £20,000 start up costs).</p> <p>The tender will seek a single provider to re-develop, manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings.</p> | Ward(s):<br>All Wards                           | Consultees:<br>N/A  |  |                                |
| Cabinet  | 18 Jul 2011                                | <p><b>Rationalisation of Leisure Facilities</b></p> <p>Existing Leisure Management Contract for Phoenix Leisure Centre and Janet Adegoke Swimming Pool has not represented value for money.</p>   | Cabinet Member for Residents Services           | Method of consultation:<br>Engagement with stakeholders   | Chris Bunting<br><br>chris.bunting@lbhf.gov.uk | None.                          |
|  | Reason:<br>Expenditure more than £100,000  |   | Ward(s):<br>Wormholt and White City             | Consultees:<br>Residents<br>Existing users<br>Members<br>Children's Services<br>Phoenix School<br>Greenwich Leisure Limited |  |                                |

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|--|--|---|---|---|--|--------------------------------|
| Cabinet  | 18 Jul 2011<br><br>Reason:<br>Expenditure more than £100,000 | <b>Agency Worker Services: Setting up a Framework Agreement - Award Report</b><br><br>To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Agency Worker Services to be provided by the recommended Contractor. To commence on 1st October 2011 for a period of four years.           | Leader of the Council<br><br>Ward(s):<br>All Wards                    | Method of consultation:<br>The report shall be consulted with the Director of Finance and Corporate Services, Assistant Director of Legal and Democratic Services and Assistant Director of Procurement & IT Strategy.<br><br>Consultees:<br>Director of Finance and Corporate Services, Assistant Director (Legal and Democratic Services) and Assistant Director of IT and Procurement. | Debbie Morris, Bob Hillman<br><br>Tel: 020 8753 1538<br>debbie.morris@lbhf.gov.uk,<br>robert.hillman@lbhf.gov.uk | None.                          |
| Cabinet  | 18 Jul 2011<br><br>Reason:<br>Expenditure more than £100,000 | <b>Abercrombie House; Baird House; Bentinck House, Canning House; Charnock House; Grey House &amp; Wolf House (White City Estate) - Controlled Access System</b><br><br>Tender acceptance report to appoint contractor to carry out installation of controlled access system to various properties in White City Estate, London, W12. | Cabinet Member for Housing<br><br>Ward(s):<br>Wormholt and White City | Method of consultation:<br>Meetings<br>Notice of Intent issued to Leaseholder<br>Section 20 Notices<br><br>Consultees:<br>Client Agent<br>Client Department   | Velma Chapman<br><br>Tel: 020 8753 4807<br>velma.chapman@lbhf.gov.uk   | None.                          |

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|---|---|--|--|---|--|---------------------------------------|
| Cabinet   | 18 Jul 2011                                       | <b>Davis House, Evans House &amp; Mackay House (White City Estate) - External &amp; Communal Repairs</b>                                 | Cabinet Member for Housing                             | Method of consultation:<br>Meetings<br>Notice of Intent<br>Section 20 Notices               | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865<br>velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk | None.                                 |
|   | Reason:<br>Expenditure more than £100,000         | Tender Acceptance Report to appoint contractor to carry out external and communal repairs and decorations at White City Estate, W12      | Ward(s):<br>Wormholt and White City                    | Consultees:<br>Client Agent<br>Client Department  |  |                                       |
| Cabinet   | 18 Jul 2011                                       | <b>302 Fulham Palace Road - General Building Works</b>   | Cabinet Member for Housing                             | Method of consultation:<br>Meetings<br>Notice of Intent - Leseholders<br>Section 20 Notices | Sally Williams, Velma Chapman<br><br>Tel: 020 8753 4865, Tel: 020 8753 4807<br>sally.williams@lbhf.gov.uk, velma.chapman@lbhf.gov.uk | None.                                 |
|   | Reason:<br>Expenditure more than £100,000         | Tender Acceptance Report to appoint contractor to carry out general building works at 302 Fulham Palace Road, London, SW6                | Ward(s):<br>Palace Riverside                           | Consultees:<br>Client Agent<br>Client Department  |  |                                       |
| Cabinet   | 18 Jul 2011                                       | <b>37-101 Granville House (Sheltered Housing) - Window Replacement Works under the Decent Homes Contract</b>                             | Cabinet Member for Housing                             | Method of consultation:<br>Meetings   | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865<br>velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk | None.                                 |
|   | Reason:<br>Expenditure more than £100,000         | Tender Acceptance Report to appoint contractor to carry out window replacement works under the Decent Homes Contract at 37-101 Granville | Ward(s):<br>Town                                       | Consultees:<br>Client Agent<br>Client Department  |  |                                       |

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|--|--|---|--|---|--|--------------------------------|
|  |  | House (Sheltered Housing Accommodation), London, SW6.   |  |   |  |                                |
| Cabinet  | 18 Jul 2011<br><br>Reason:<br>Expenditure more than £100,000 | <b>1-15 Philpot Square (Sheltered Housing) - Window Replacement Works under the Decent Homes Programme</b><br><br>Tender Acceptance Report to appoint contractor to carry out window replacement works under the Decent Homes Programme at 1-15 Philpot Square (Sheltered Housing Accommodation), London, SW6 | Cabinet Member for Housing<br><br>Ward(s):<br>Sands End            | Method of consultation:<br>Meetings<br><br>Consultees:<br>Client Agent<br>Client Department   | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865<br>velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk | None.                          |
| Cabinet  | 18 Jul 2011<br><br>Reason:<br>Expenditure more than £100,000 | <b>Riverside Gardens, Hammersmith, W6 - Removal of Asbestos in Tank Room</b><br><br>Tender Acceptance Report to appoint contractor to carry out the removal of asbestos in the tank room at Riverside Gardens, Hammersmith, W6  | Cabinet Member for Housing<br><br>Ward(s):<br>Hammersmith Broadway | Method of consultation:<br>Meetings<br>Notice of Intent<br>Section 20 Notices<br><br>Consultees:<br>Client Agent<br>Client Department | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865<br>velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk | None.                          |

| <b>Decision to be Made by:</b><br>(ie Council or Cabinet) | <b>Date of Decision-Making Meeting and Reason</b> | <b>Proposed Key Decision</b>   | <b>Lead Executive Councillor(s) and Wards Affected</b> | <b>Consultation Process and Consultees</b>                                 | <b>Officer to Contact</b>  | <b>Documents Relevant to Decision</b> |
|---|---|--|--|--|--|---------------------------------------|
| Cabinet   | 18 Jul 2011                                       | <b>69-163 Seagrave Road and 1-30 Viking Court (Sheltered Housing) - Window Replacement Works under the Decent Homes Programme</b><br><br>Tender acceptance to appoint contract to carry out window replacement works under the Decent Homes Programme at 69-163 Seagrave Road and 1-30 Viking Court, Fulham, SW6 | Cabinet Member for Housing                             | Method of consultation: Meetings   | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865<br>velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk | None.                                 |
|   | Reason: Expenditure more than £100,000            |  | Ward(s): Fulham Broadway                               | Consultees: Client Agent Client Department                                 |  |                                       |
| Cabinet   | 18 Jul 2011                                       | <b>1-35 Swanbank Court (Sheltered Housing) - Window Replacement Works under Decent Homes Programme</b><br><br>Tender acceptance to appoint contract to carry out window replacement works under the Decent Homes Programme at 1-35 Swanbank Court, Fulham, SW6   | Cabinet Member for Housing                             | Method of consultation: Meetings   | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865<br>velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk | None.                                 |
|   | Reason: Expenditure more than £100,000            |  | Ward(s): Palace Riverside                              | Consultees: Client Agent Client Department                                 |  |                                       |
| Cabinet   | 18 Jul 2011                                       | <b>Verulam House, Chelmsford House, Manor Court, Stanford Court, Riverside Gardens &amp; Arthur</b>  | Cabinet Member for Housing                             | Method of consultation: Meetings<br>Notice of Intent<br>Section 20 Notices | Velma Chapman, Sally Williams<br><br>Tel: 020 8753 4807, Tel: 020 8753 4865  | None.                                 |

| Decision to be Made by:<br>(ie Council or Cabinet) | Date of Decision-Making Meeting and Reason | Proposed Key Decision   | Lead Executive Councillor(s) and Wards Affected  | Consultation Process and Consultees   | Officer to Contact  | Documents Relevant to Decision                               |
|--|--|---|--|---|---|--|
|  | Reason:<br>Expenditure more than £100,000  | <b>Henderson House - Renewal of Cold Water Storage Tanks</b><br><br>Tender Acceptance Report to appoint contractor to carry out renewal of cold water storage tanks (remedial works) to various properties in Hammersmith and Fulham. | Ward(s):<br>Fulham Reach;<br>Hammersmith Broadway;<br>Parsons Green and Walham;<br>Sands End; Town | Consultees:<br>Client Agent<br>Client Department  | velma.chapman@lbhf.gov.uk,<br>sally.williams@lbhf.gov.uk  |  |
| Cabinet  | 18 Jul 2011                                | <b>Travel Assistance Policies</b><br><br>SEN Travel Assistance Policy and Post 16 Transport Policy  | Cabinet Member for Children's Services   | Method of consultation:<br>All parents, pupils and staff at Special schools have been consulted about the SEN Travel Assistance Policy. A Travel Assistance Support Group, representing parents, students, Headteachers and voluntary groups has been set up as a forum for consultation for Post 16 Transport Policy, and SEN Travel Assistance Policy | Pat Matheson, Terry Baker<br><br>Tel: 020 8753 3789, Tel: 020 8753 2555<br>Pat.Matheson@lbhf.gov.uk,<br>terry.baker@lbhf.gov.uk | Post 16 Transport Policy<br><br>SEN Travel Assistance Policy |
|  | Reason:<br>Affects more than 1 ward        |   | Ward(s):<br>All Wards  | Consultees:<br>All staff and parent/carers and pupils attending special schools and units have been consulted for the SEN travel Assistance Policy. A   |   |  |

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|--|--|---|---|---|---|--------------------------------|
|  |  |   |   | Support Group has been set up for on going consultation re Post 16 Transport Policy |   |                                |
| Cabinet  | 18 Jul 2011                                | <b>Shepherds Bush Common Improvement Project</b><br><br>Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.  | Cabinet Member for Residents Services   | Method of consultation:<br>Stakeholder Advisory Group Meetings<br>Public events     | Marlene Pope<br><br>Tel: 020 8753 2447<br>marlene.pope@lbhf.gov.uk  | None.                          |
|  | Reason:<br>Expenditure more than £100,000  |   | Ward(s):<br>Shepherds Bush Green  | Consultees:<br>Local Amenity Groups<br>Local residents<br>Statutory bodies          |   |                                |
| Cabinet  | 18 Jul 2011                                | <b>Tied Accommodation and Disposals</b><br><br>The report provides a synopsis of the current situation with the Council's Tied Accommodation and details the strategy of maximising the value of the Council's assets | Cabinet Member for Children's Services, Deputy Leader (+Environment and Asset Management), Leader of the Council, Cabinet Member for Residents Services | Method of consultation:<br>Meetings   | Miles Hooton, Manjit Gahir<br><br>Tel: 020 8753 2835, Tel: 020 8753 4886<br>Miles.Hooton@lbhf.gov.uk,<br>Manjit.Gahir@lbhf.gov.uk | Case Files                     |
|  | Reason:<br>Expenditure more than £100,000  |   | Ward(s):<br>Avonmore and Brook Green;<br>Fulham Reach;<br>Hammersmith Broadway;<br>Munster; Outside   | Consultees:<br>Client Departments<br>Human Resources                                |   |                                |



| Decision to be Made by:<br>(ie Council or Cabinet) | Date of Decision-Making Meeting and Reason             | Proposed Key Decision  | Lead Executive Councillor(s) and Wards Affected                | Consultation Process and Consultees   | Officer to Contact   | Documents Relevant to Decision                  |
|--|--|--|--|---|--|---|
|  |  |  | the Borough; Palace Riverside; Shepherds Bush Green; Town      |   |  |   |
| Cabinet  | 18 Jul 2011<br><br>Reason:<br>Affects more than 1 ward | <b>Self Directed Support Services Delegated Authority Request</b><br><br>London Boroughs of Hammersmith and Fulham, Hillingdon, Brent and Royal Borough of Kensington and Chelsea are seeking to procure a cross borough Framework Agreement to deliver Self Directed Support Services (as part of the personalisation agenda). Hammersmith and Fulham are leading the procurement process. The Director of Community Services requests delegated authority to award Framework Agreement contracts for Self Directed Support Services from October 2011. | Cabinet Member for Community Care<br><br>Ward(s):<br>All Wards | Method of consultation:<br>Service users have been consulted on specifications through a series of forums. Providers have attended forums to discuss developments relating to Self Directed Support.<br><br>Consultees:<br>Service users<br>Providers | Christine Baker<br><br>Tel: 020 8753 1447<br>Christine.Baker@lbhf.gov.uk   | N/A   |
| Cabinet  | 18 Jul 2011  | <b>Charecroft Estate Amenity Deck Reinstatement</b><br><br>Approval is sought for use of   | Cabinet Member for Housing                                     | Method of consultation:<br>Residents have been consulted on the schedule of works and will be updated   | Roger Thompson, Vince Conway<br><br>Tel: 020 8753 3920, Tel: 020 8753 1915 | Section 106 agreement<br><br>Tender preparation |

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|--|--|--|--|--|--|---|
|  | Reason:<br>Expenditure more than £100,000                    | Section 106 funding for the reinstatement of the amenity deck serving Bush Court and Shepherds Court, Charecroft Estate.   | Ward(s):<br>Addison  | throughout the duration of the contract.<br><br>Consultees:<br>Charecroft Tenants and Residents Association; HAFFTRA; HRD Management Team; Cabinet Member for Housing; Ward Councillors. | Roger.Thompson@lbhf.org.uk,<br>vince.conway@hfhomes.org.uk       | details, schedule of works, project files                                       |
| Cabinet  | 18 Jul 2011<br><br>Reason:<br>Expenditure more than £100,000 | <b>3rd Sector Investment Fund allocation report</b><br><br>This report presents recommendations for the allocation of the 3rd Sector Investment Fund for from October 2011 for the areas of:<br>* Safer Communities<br>* Health & Wellbeing (adults)<br>* Arts, Culture & Sport<br>* Homelessness Prevention & Home Safety<br>* Environment & Community Transport<br><br>Cabinet is asked to approve funding allocation as set out in this report. | Cabinet Member for Community Care<br><br>Ward(s):<br>All Wards | Method of consultation:<br>None - this is a report of a tendereing process.<br><br>Consultees:<br>N/A  | Sue Spiller<br><br>Tel: 020 8753 2483<br>sue.spiller@lbhf.gov.uk | 3SIF application form<br><br>3SIF service specifications and assessment process |

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|--|--|---|---|--|--|---|
| <b>September</b>                                   |  |   |   |  |  |   |
| Cabinet  | 5 Sep 2011                                 | <b>Parking Projects Programme 2011/12</b><br><br>This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.  | Deputy Leader (+Environment and Asset Management) | Method of consultation: Stakeholders consulted as appropriate  | Naveed Ahmed<br><br>Tel: 020 8753 1418<br>Naveed.Ahmed@lbhf.gov.uk   | Previous associated reports.  |
|  | Reason: Expenditure more than £100,000     |   | Ward(s): All Wards                                | Consultees: Residents, businesses, Councillors, Emergency Services.  |  |   |
| Cabinet  | 5 Sep 2011                                 | <b>Possible changes to Taxicard Scheme</b><br><br>In a context of reducing funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward. | Cabinet Member for Children's Services            | Method of consultation: A public consultation is due to start week commencing 21st February 2011 for one month. This will include direct mailouts of background information and a questionnaire along with a web-based questionnaire on Citizen Space. | Radhika Mehra<br><br>Tel: 020 8753 2872<br>Radhika.Mehra@lbhf.gov.uk | Possible Changes to Taxicard Scheme: Public Consultation Needed - report approved on 22 December 2010 |
|  | Reason: Expenditure more than £100,000     |   | Ward(s): All Wards                                | Consultees: All registered users of the scheme. Focus groups involving a number of relevant local organisations.   |  |   |

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|--|--|---|---|--|---|---|
| Cabinet  | 5 Sep 2011                                 | <b>Right to Move Pilot</b><br><br>To agree to a joint pilot of a Right to Move scheme for Council's tenants to move to properties outside the Borough. The pilot to run in conjunction with Notting Hill Housing Group. | Cabinet Member for Housing                      | Method of consultation:<br>Internal consultation | Jan Gilbert<br><br>Tel: 020 8753 2743<br>jan.gilbert@lbhf.gov.uk  | None as yet.  |
|  | Reason:<br>Expenditure more than £100,000  |   | Ward(s):<br>All Wards                           | Consultees:<br>Legal & Finance                   |   |   |
| Cabinet<br><br>Full Council                        | 5 Sep 2011<br><br>19 Oct 2011              | <b>Treasury Management Outturn Report 10-11</b><br><br>This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2011.                         | Leader of the Council                           | Method of consultation:<br>Councillors           | Pat Gough, Rosie Watson<br><br>Tel: 0208 753 2542, Tel: 020 8753 2563<br>pat.gough@lbhf.gov.uk,<br>Rosie.Watson@lbhf.gov.uk | CIPFA - Prudential Code Accounting for Capital Finance<br><br>CIPFA - Treasury Management Code<br><br>Loans and Investment Ledgers<br><br>Various Economic Commentaries |
|  | Reason:<br>Budg/pol framework              |   | Ward(s):<br>All Wards                           | Consultees:<br>Audit and Pensions Committee      |   |   |